Ysgrifennydd / Hon.Secretary

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ANNUAL SHOW - WEDNESDAY 2ND AUGUST 2017

Thank you for your enquiry for supplying amusement/entertainment stands at the Annual Show to be held on The Showground, Briscwm Fields, Fishguard Road, Cardigan on Wednesday 2nd August 2017.

The Cardigan Show Society and the Ceredigion County Council Environmental Health and Safety Department are fully committed to enthusiastically pursuing a positive attitude and policy in connection to amusement and entertainment operators. Both parties are mindful of the dramatic effect of accidents and the genuine concern of the public.

Please ensure that you have stated the exact type of entertainment that you will be staging otherwise your application form will be returned. <u>Tender forms must be returned to the Secretary by the 14th April, 2017.</u> <u>Successful applicants will be informed by the 15th May 2017.</u> Please also complete, sign and return the attached Risk Assessment form. Please do not send money with your Application, however payment will be required within 30 days of you receiving a letter of confirmation of our accepting your Tender.

Vehicles Passes and Parking Regulations.

Vehicle passes will be allocated and MUST be displayed on your front windscreen.

NO TRADESTAND VEHICLES WHATSOEVER ARE TO BE PARKED AROUND THE MAIN RING AREA. ALL VEHICLES MUST DISPLAY THE VEHICLE PASS AND MUST BE PARKED BEHIND YOUR DISPLAY AREA AS MAIN RING PARKING IS STRICTLY LIMITED. Should you require extra passes, these can be obtained at an additional charge from the Secretary. Please ensure you have reserved sufficient space to park your vehicle within your allocated space and that you have allowed for tow bars and tent support ropes.

All Trade Stands MUST be occupied by 8.30 a.m. on the day of the Show.

NO TRADESTANDS ARE TO BE DISMANTLED BEFORE 5.30PM